

STAFF RESUME`

RICK TAVI - President - Rick oversees the daily operation of every association and manages all major projects, oversees all special projects and problem solves difficult issues for every community.

Email: Metro@mpmcondo.com Extension number: 201

VICKI MACH - Controller - Vicki is responsible for monthly and annual financial statements, payroll taxes, verifying utility bills and reports. She bids insurance, money markets, and certificates of deposit.

Email: Vicki@mpmcondo.com Extension number: 202

DEANNA CARTER - Secretary - Deanna processes all the letters as well as arranging and scheduling all meetings. She handles all aspects of unit modifications, sends the approval/denial letters, oversees mailings and newsletters. She is responsible for all correspondence between the Board of Directors and residents regarding complaints and violations.

Email: Deanna@mpmcondo.com Extension number: 214

KARRY SECOSKY - Accounts Receivable - Karry handles all association fees and payments for each association. She also handles delinquent accounts and takes appropriate action when necessary.

Email: Karry@mpmcondo.com Extension number: 225

GAIL CABLE - Property Manager - Gail works in conjunction with Art by inspecting the communities north of Hall Road regarding work orders, landscape issues and contractor performance. She also works with Art regarding bidding for seasonal contracts and communicating with the Boards.

Email: Gail@mpmcondo.com Extension number: 226

ART SHIPMAN - Property Manager - Art works in conjunction with Gail by inspecting the communities south of Hall Road regarding work orders, landscape issues and contractor performance. He also works with Gail regarding bidding for seasonal contracts and communicating with the Boards.

Email: Art@mpmcondo.com Extension number: 205

APRIL BLOOM - Accounts Payable- April verifies bills for each association, including utility bills and makes sure that they are accurate and paid on time. She also handles all refuse and waste removal.

Email: April@mpmcondo.com Extension number: 207